

**New Mexico Sentencing Commission
Policies Regarding Use of a Designee for Voting Purposes**

Pursuant to the authority granted in Section 9-3-10 NMSA 1978, the New Mexico Sentencing Commission establishes the following policies regarding use of a designee for voting purposes.

Section 1. A member of the New Mexico Sentencing Commission (NMSC), the Sex Offender Management Board (SOMB), the Justice Information Sharing Council (JISC) or a committee of the NMSC, SOMB or JISC may designate another person, including another member who serves on the same entity, to vote in the member's stead, provided that:

- A. The member wishing to designate another person to vote in the member's stead shall provide timely notice by sending an email to NMSC staff at mikecjjcc@hotmail.com (Mike Hall), tlonmsc@unm.edu (Tony Ortiz) or rcherry@unm.edu (Randall Cherry) prior to 5:00 p.m. on the last business day preceding the day of the meeting for which the designation is made.
- B. The notice shall include:
 - i. the name of the member wishing to make the designation;
 - ii. the meeting for which the designation is made; and
 - iii. the name of the person who is designated.
- C. At the beginning of a meeting, NMSC, SOMB or JISC staff shall inform the members present of any designations for voting purposes made for that meeting.
- D. A designee shall not cast more than three votes at a single time.

Section 2. The NMSC requests that *ex officio* members of the Legislative Committee appoint a single designee to attend Legislative Committee meetings which the *ex officio* member cannot attend during a legislative session.

Section 3. Notwithstanding the provisions of Section 1, a non-*ex officio* member of the NMSC's Legislative Committee who misses two Legislative Committee meetings during a 30-day legislative session or three Legislative Committee meetings during a 60-day legislative session forfeits the right to designate another person to vote in the member's stead for any remaining Legislative Committee meetings during that legislative session.