

# NEW MEXICO SENTENCING COMMISSION

October 18, 2016                      MINUTES                      JISC

**JUSTICE INFORMATION SHARING COUNCIL**

**10.30 a.m.  
Department of Public Safety Training Room  
4491 Cerrillos Road  
Santa Fe, New Mexico**

<b>JISC Present</b>	<b>Members</b>	<b>JISC Members Absent</b>	<b>Others Attending</b>	<b>NMSC Staff</b>
Regina Chacon, DPS, Chair		Tony Ortiz, NMSC, Vice Chair	Steve Harrington, AOC	Amir Chapel
Jaime Flores, LOPD		Aaron Jones, NMAC	Laura Orchard, AOC	
Genevieve Grant, AOC		Brandy Toward, AODA	Al Hutchinson, BCMDC	
Pamela Smyth, NMCD		Jeremy Howard, CYFD	Mel Lee, DPS	

**Welcome:** Regina Chacon, Chair, called the meeting to order at 10.35 a.m. Committee members, guests, and staff introduced themselves.

**Approval of minutes for the March 29, 2016 meeting.** The minutes for the previous meeting were approved.

**Staff report.** No staff report at this time.

**Discussion regarding progress on the criminal records database and provision of information to the Judiciary.** Regina Chacon briefed JISC members on this effort. Her briefing and the ensuing discussion included the following topics:

- The Department of Public Safety (DPS) has hired all staff for this project, except for one analyst position.
- Work is ongoing regarding a format for the criminal history reports.
- DPS is working with Magistrate Judge David Segura on implementation of a pilot project in the First Judicial District.
- Later this afternoon, Ms. Chacon will be meeting with officials at the Santa Fe county adult detention center.
- DPS is now working on Phase 2 of this project, which primarily involves determining information that will be included in the criminal records database.

-DPS is working with staff at the Department of Information Technology (Dolt) on the exchange of information between justice agencies and DPS. Information technology staff at justice agencies may be contacted by Dolt staff regarding information-sharing procedures for this project.

-With regard to the Consolidated Offender Query (COQ), access will be granted to federal agencies, so long as the agency is an authorized criminal justice partner. The Administrative Office of the District Attorneys (AODA) and the Attorney General's Office will have access to the COQ. The Law Offices of the Public Defender (LOPD), which is not an authorized criminal justice partner, will have limited, 2<sup>nd</sup>-tier access to the COQ.

**Update on disposition reporting to DPS.** DPS has had ongoing discussions with the AODA and Judiciary on methods to improve electronic disposition reporting. Information technology staff at DPS is testing concepts to merge information provided by the AODA and Judiciary with arrest records maintained by DPS.

**Next meeting.** The next JISC meeting will be held on December 6, 2016, at 10.30 a.m. The meeting will be held at the Department of Public Safety, in Santa Fe.

**Adjourn.** The meeting adjourned at 11.15 a.m.